



Business Academy Of Georgia- SBA

Student services

Business Academy Of Georgia- SBA offers a wide range of services to help you succeed.

Professional-Orientation service– Here exists Professional-Orientation service, which helps interested parties get information about various professions, educational programs, human resources and material and technical base

- ❖ **Student Career Service** - The Academy's Student Career Service constantly takes care of student employment. The training programs have been created with the direct participation of employers. Most specialty teachers are also representatives of future employers' organizations. Memorandums and contracts have been signed with them, which ensures conducting full professional practice. All of this creates the basis for the successful employment of each student. Our relationship with students does not end with the completion of an educational program or the issuance of a diploma, Student Career Service consults them and takes care of their employment. All graduates of the academy are registered in the relevant database and we monitor their professional development. Student Career Service arranges job forums at the Academy, successful students are given special recommendation. Thus, the graduates are supported to employ in partner organizations.

Contact us: e-mail - pr@sba.edu.ge; office@sba.edu.ge

- ❖ **Internship Program**- The academy offers its students an internship program, according to which they can improve work skills in the staff units at the academy.

Contact us: e-mail - pr@sba.edu.ge;



- ❖ **Consulting services** – Here exists Consulting services, existing students are consulted and assisted with planning the learning process and improving academic achievement.

Contact us: e-mail - t.maisuradze@sba.edu.ge

- ❖ **Health and Safety Service** - There is a special space for health and safety services at the academy. Students are served by a certified doctor and a qualified nurse, who are always ready to provide first aid. To do this, there are all the conditions of compliance with sanitary-hygienic norms. The Health and Safety Service is obliged to provide a safe learning environment and students' health safety. If necessary, gives a recommendation to a person for admission on the enterprise practice object. If necessary, the Health and Safety Service assists to people with disabilities / special needs. The Health and Safety Service is equipped with surveillance cameras and protects the institution building in twenty-four hour mode. It serves to create a safe learning environment.

Contact us: Tel 032 240 34 40 (106); E-mai-irineleonidze950@gmail.com

- ❖ **Social responsibility** - The academy cares for socially vulnerable students and in case of teaching at any program in the academy, it offers a 20% discount on tuition fees.

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- ❖ **Financial benefit**- Entrants, who participated in the events organized by the Academy and gained a study grant, in case of teaching at any program in the academy, they use 20%, 30%, 50% discounts.

Contact us: e-mail - s.inashvili@sba.edu.ge

- ❖ **Service for people with disabilities** - SBA creates conditions for students with special educational needs and disabilities, to get them an education and it supports their full integration into society.



- A physically disabled people can get to all auditoriums and cabinets without obstacles. There are portable ramps for them and all kinds of services are available. . If necessary, the Health and Safety Service helps to them.
- Learning materials are available for hearing impaired students in both print and electronic form. The examination process is carried out in a convenient way for them. The academy has staff who help them communicate. Depending on the needs of the target group, here exists a Saturday School, where a web design certification program is implemented.
- Special attention is paid to the education of blind people. A memorandum of cooperation has been signed with the Georgian Union of the Blind, which provides recording learning and artistic materials in a studio with special equipment.
- There is a special computer program, which makes it available to get recorded information from the audio devices.
- Depending on the needs of the target group, the academy has staff.

Contact us: e-mail - Office@sba.edu.ge medicalservicesba@gmail.com

- ❖ **Service center** - provides student services, give information and consultation about registration, enrollment, learning process organization, practices, exam sessions and other important issues. Give references, necessary documentation for student status and academic achievement, etc.

Contact us: e-mail - t.maisuradze@sba.edu.ge

- ❖ **Library** - The academy has a library, whose bookcase contains all the leaning literature according to the syllabus / modules, it's available in printed or electronic form. Individual working tables and computers are located in the reading room. You can scan materials, copy and print copies in the library. A qualified librarian is always ready to help readers. The library is open daily from 10:00 a.m. to 6:00 p.m. Logistics

Contact us: e-mail - library@sba.edu.ge

- ❖ **Wireless Internet / Wifi** - You can use wireless internet throughout the academy.



- ❖ **Cafeteria** - The cafeteria of the academy is arranged with modern infrastructure. The cafeteria is focused on creating a comfortable, cozy leisure environment for the student and ensuring a healthy food supply.

Contact us: Tel **032 240 34 40 (115)**.

- ❖ **Events** - In addition to providing quality education, the academy cares about student life and offers students a variety of projects, intellectual, entertainment, sports and other activities during the learning period.

Contact us: e-mail - pr@sba.edu.ge

- ❖ **Transportation Services** - According to the needs of students the academy offers transportation service. The academy has a minibus type vehicle, which ensures safe movement of students. This service is free for the students of the academy.

Contact us: e-mail - pr@sba.edu.ge

- ❖ **Parking** - The academy owns a parking lot that is accessible to students during working hours.

Contact us: Tel [032 240 34 40 \(106\)](tel:0322403440);